

STUDY SESSION
Code Enforcement

The meeting was called to order at 6:30 p.m., Mayor Michael Higgins presiding.

Pledge of Allegiance

PRESENT: Councilpersons Jason Behr, Tracy Duprey, Lylian Ross, Carlos Salcido, and Maureen Tobin

ABSENT: Councilman Eric Szor

ALSO PRESENT: City Manager James Krizan, and City Clerk Kerry A. Kehrer

The purpose of this Study Session is for the Mayor and Council to discuss restructuring the code enforcement program. The current structure does not meet our council's desire for a proactive approach to blight.

Councilman Szor entered the meeting at 6:34 p.m.

If approved the plan is to separate distinct police activities, like Parking Enforcement and Animal Control from the more blight related issues like grass & weeds, debris and dilapidated/damaged homes. These blight issues will be handled by a code inspector in the building department according to the requirements of the International Property Maintenance Code. It will be necessary to move some personnel around, and hire additional people to accomplish the transition.

Council Discussion

Council requested some cost information prior to making a decision, but if a decision isn't made before the grass season, it will need to hold off on this change until next winter.

Public Comments - None

There being no further discussion, the Study Session ended at 7:19 p.m.

Respectfully submitted,
KERRY A. KEHRER, CITY CLERK

Lincoln Park, Michigan
February 6, 2023

REGULAR MEETING

The meeting was called to order at 7:30 p.m., Mayor Michael Higgins, presiding

Pledge of Allegiance to the Flag

Invocation by Reverend Joe Salazar of Heart-to-Heart Ministry

PRESENT: Councilpersons Jason Behr, Tracy Duprey, Lylian Ross, Carlos Salcido, Eric Szor and Maureen Tobin

ALSO PRESENT: City Manager James Krizan, City Attorney Ed Zelenak, and City Clerk Kerry Kehrer

Mayor's remarks

1. Mayoral Appointment – Housing Commission/Nelligan

RESOLUTION 2023-032 Approve Consent Agenda

By Councilwoman Ross, supported by Councilwoman Tobin

RESOLVED, that the following items listed under the consent agenda be approved as presented to the Mayor and City Council:

1. Approve Minutes/Regular Meeting held January 17, 2023
2. Approve Minutes/Special/Closed Meeting held January 17, 2023 re:
Labor Negotiations
3. Accounts & Claims Payable (Over \$25,000)
4. Accept Planning Commission Report
5. Approve Annual MDOT ROW Permit
6. Attend Training/Fire Department/Forcible Entry
7. Attend Training/Fire Department/ Pump Refresher
8. Solicit Bids/2023 CDBG Road Improvement Project
9. Participation Rehab Loan/Emergency Sewer Repairs

Motion unanimously carried.

RESOLUTION 2023-033 Minutes/Regular Meeting/Jan. 17, 2023

RESOLVED, that the minutes of the Regular Meeting held under the date of January 17, 2023 be approved as recorded.

Approved.

RESOLUTION 2023-034 Minutes/Special/Closed/Jan. 17, 2023

RESOLVED, that the minutes of the Special Meeting recess into a Closed Session re: Labor Negotiations held under the date of January 17, 2023 be approved as recorded.

Approved.

RESOLUTION 2023-035 Accounts & Claims Payable (Over \$25,000)

RESOLVED, that the Accounts and Claims Payable for those items greater than \$25,000 be approved as follows:

**Blue Care Network	Feb 2023 Retirees Med Adv Plan	\$ 36,584.62
**Blue Cross/ Blue Shield	Feb 2023 Retiree Med Adv Plans, Retirees & Actives	\$ 169,542.01
DUWA	Nov 2022 sewage / user fee	\$ 127,210.78
DTE	Electric/Gas December 2022/January 2023	\$ 26,294.42
GFL	Feb 2023 dumpster & curbside service	\$ 211,142.69
Gorno Ford	2022 Ford F-550 XL 4x4 w/ plow & salt spreader	\$ 77,252.00
Hennessey	General consulting, Animal Shelter 2022, 2023/24 water CIP design ARPA, North Shore sewer repair, Emergency water& sewer repair, City Hall HVAC, Strom event, SRF Sanitary sewer rehab program, Road recon & water main replace program, Fort street renovations, Utility repair program, Retention basin ARPA funds, Fuel station bond, Emmons & Lincoln pump station design, Everstream Metro Act., Water dist. operation serv.	\$ 53,740.78
Hutch Paving, Inc.	DPS parking lot resurfacing	\$
107,970.00Limb Walkers Tree	Tree service cutting down & trimming	\$ 35,790.00
McKenna	Dec 2022 building dept services/permits	\$ 40,450.02
Regal Construction	Window removal and replacement for City Hall, final payment.	\$ 30,299.47

Approved.

RESOLUTION 2023-036 Accept Planning Commission Report

RESOLVED, that the 2022 Annual Report of the Lincoln Park Planning Commission be accepted as submitted. (inserted in minute book)

Approved.

RESOLUTION 2023-037 Approve Annual MDOT ROW Permit

RESOLVED, that the 2023 MDOT performance resolution for municipalities be approved by reference.

BE IT FURTHER RESOLVED, that John Kozuh, Director of Public Services, be and is hereby authorized to apply for the necessary permits to work within the State Highway Right of Way on behalf of the City of Lincoln Park

Approved.

RESOLUTION 2023-038 Attend Training/FD/Forcible Entry

WHEREAS the fire chief is requesting funds to pay for training for Iron Forcible Entry Q45D through the Wayne County Firefighter Training Committee for a total cost of \$4250.00.

BE IT FURTHER RESOLVED, funds to come from the Fire Department Account-101-340-960. The State of Michigan Training Council will reimburse the Fire Department after the class has been completed.

Approved.

RESOLUTION 2023-039 Attend Training/FD/ Pump Refresher

WHEREAS the fire chief is requesting funds to pay for training for Pump Refresher Q54C through the Wayne County Firefighter Training Committee for a total cost of \$1,500.

BE IT FURTHER RESOLVED, funds to come from the Fire Department Account-101-340-960. The State of Michigan Training Council will reimburse the Fire Department after the class has been completed.

Approved.

RESOLUTION 2023-040 Solicit Bids/2023 CDBG Road Imp Project

RESOLVED, the Mayor and Council authorize Hennessey Engineers, Inc. to solicit bids for the reconstruction of Ferris from White Street to Southfield Road portion of the CDBG 2022 Road Improvements Program.

Approved.

RESOLUTION 2023-041 Participation Rehab/ Sewer Repairs

RESOLVED, that the following citizen(s) be approved for participation in the CDBG Sewer Lateral Rehabilitation & Replacement Loan Program. The loan is not to exceed the cost of the sewer repair. Funds are to come from the 45th Program Year of the CDBG Budget, Account 249-045-755230.

Martha Ann Gory

1812 Keppen

Loan # 1449ES

THEREFORE, BE IT FURTHER RESOLVED, that Community Planning and Development is hereby authorized and directed to process this application in accordance with the Policy and Procedure Guidelines previously approved.

Approved.

RESOLUTION 2023-042 Temporary Move/Voting Precincts

By Councilman Behr, supported by Councilwoman Duprey

WHEREAS, the Lincoln Park School Board has called for a Special Election on May 2, 2023, and

WHEREAS, school is in session on that day, and the safety of our children is of the highest concern, and having voting precincts at the schools could compromise their safety, and

WHEREAS, in accordance with the Michigan Election Law 168.662 (4) the local governing body is charged with approving any and all changes in voting precinct locations.

THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby approved the TEMPORARY relocation of ALL voting precincts to the Kennedy Memorial Bldg., 3240 Ferris for the May 2, 2023 election only per the recommendation of the City Clerk.

Motion unanimously carried.

RESOLUTION 2023-043 Disposal of Surplus City Equipment/DPS

By Councilwoman Duprey, supported by Councilwoman Ross

BE IT RESOLVED that Mayor and City Council hereby authorize DPS to auction off or scrap out the following:

M-54 Ford F-550 Dump Truck VIN 1FDAF57P13EB49331

M-02 Ford F-250 Pickup Truck VIN 1FTNF21566EC37212

M-97A Holden/ Industrial Trailer VIN 1211TD2825L0095296

BE IT FURTHER RESOLVED, proceeds are to be credited to Fleet Management – Sale of Used Equipment Account # 661-932-649000.

Motion unanimously carried.

RESOLUTION 2023-044 Extend Contract/Hutch Paving

By Councilwoman Ross, supported by Councilwoman Tobin

BE IT RESOLVED, that Mayor and City Council award Hutch Paving, Inc. 2023 Resurfacing Program contract extension and approve the asphalt rate increases as shown below:

- 2" 4C HMA Wearing Course from \$115.00 to \$124.25 per ton
- Scratch Course for Road \$165.00 to \$175.25 per ton

Motion unanimously carried.

RESOLUTION 2023-045 Engineering Srvcs/DWSRF & CWSRF Plans

By Councilwoman Ross, supported by Councilman Behr

BE IT RESOLVED that Mayor and City Council hereby authorize Hennessey Engineers, Inc. to proceed with the City of Lincoln Park's 2024 DWSRF & CWSRF Project Plan cost not to exceed \$23,500.00.

Motion unanimously carried.

RESOLUTION 2022-046 Award Bid/Animal Shelter

By Councilwoman Tobin, supported by Councilwoman Duprey

BE IT RESOLVED, the Mayor and City Council award the bid for the construction of the animal shelter to Solé construction for a not-to-exceed cost of \$1,191,548 including a ten percent contingency. Funds are to come from previously allocated ARPA funding.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to execute the necessary contract documents.

Motion carried.

NO: Councilperson Ross

RESOLUTION 2023-047 Award Bid/Police Department Addition

By Councilwoman Duprey, supported by Councilwoman Ross

BE IT RESOLVED, the Mayor and City Council award the bid for the renovations at the police department to C & S Construction for a not-to-exceed cost of \$576,510 including a ten percent contingency. Funds are to come from previously allocated ARPA funding.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to execute the necessary contract documents.

Motion unanimously carried.

RESOLUTION 2023-048 Approve Contract Ext/Detention Officers

By Councilman Szor, supported by Councilwoman Duprey

RESOLVED, that Mayor and Council approve the one-year extension of the contract between the City of Lincoln Park and Titan Prudential Security LLC set to expire March 15, 2023.

Motion unanimously carried.

RESOLUTION 2023-049 Award Bid/Fire Department Turnout Gear

By Councilwoman Tobin, supported by Councilwoman Duprey

WHEREAS, a Regional Assistance to Firefighters Grant was awarded in August 2022 by the federal government requiring a 10% match for 123 sets of replacement PPE. This grant covers turnout gear, helmets, boots, hoods, gloves and safety vests for the cities of Allen Park, Lincoln Park, Southgate, Wyandotte and Trenton, and **continued**

WHEREAS, a committee with representation of each community was formed to establish specs and solicit bids, and the bids have been received and reviewed by the committee.

BE IT RESOLVED, that the City of Lincoln Park approves the 10% cost share of \$5165.00 for the purchase of turnout gear and \$810 for the purchase of Cairns Fire helmets from Allied Fire of Spring Lake, MI, and \$872 for the purchase of Honeywell Fire boots from MES of Sanford, MI.

BE IT FURTHER RESOLVED, that payment be made to the City of Southgate, as the host community, who will receive the grants from the federal government and make payment to the vendors. Funds to come from Fire Operations #101-340-757.

Motion unanimously carried.

RESOLUTION 2023-050 Award Contract/City Hall/ADA Elevator

By Councilwoman Ross, supported by Councilman Behr

WHEREAS no sealed bids were received for the ADA Elevator Renovation project.

BE IT RESOLVED, that the project be given to Elevator Technology Inc. our current maintenance company in the amount of \$5,800 per their most recent quote.

Funding will come from CDBG-CV allocation of \$90,518.80.

Motion unanimously carried.

RESOLUTION 2023-051 Reject & Resolicit Bids/Doors & Ramp

By Councilwoman Ross, supported by Councilwoman Tobin

RESOLVED, the Mayor and Council reject the bid received from C&S Construction Management for the City Hall ADA Renovation project in the amount of \$129,000.00.

BE IT FURTHER RESOLVED, Mayor and Council authorize staff to rebid the city hall ADA Renovations as two separate projects.

Motion unanimously carried.

RESOLUTION 2023-052 Approve MOU/DDA/ Event Coordinator

By Councilwoman Ross, supported by Councilman Behr

BE IT RESOLVED, that the Mayor and City Council approve the Memorandum of Understanding with DDA for the cost sharing of a full-time events coordinator.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute the agreement.

Motion carried.

ABSTAINED: Councilwoman Tobin, "I have applied for the position"

RESOLUTION 2023-053 Appointment CIC/Nichols

By Councilwoman Ross, supported by Councilwoman Tobin

RESOLVED, that Jason H. Nichols, 1301 Washington, be and is hereby appointed to the Community Improvement Commission. Term to expire 5/1/2026.

Motion unanimously carried.

CITY MANAGER REPORT

DEPARTMENT HEAD REPORT- DPS Director/Hennessey Engineers

CITIZEN COMMUNICATIONS

ORAL REPORTS OF THE MAYOR AND COUNCIL

RESOLUTION 2023-054 Adjournment

By Council President Salcido, supported by Councilwoman Duprey

RESOLVED, that the meeting be adjourned at 9:19 p.m.

Motion unanimously carried.

MICHAEL HIGGINS, MAYOR

KERRY A. KEHRER, CITY CLERK